

NOTICE OF LEASE

Section 258 of the Strata Schemes Management Act, 2015 (NSW)

This notice must be completed and given to the Owners Corporation within 14 days after the commencement of a lease of your lot.

Please complete and return to our office via post / or fax / or email at your earliest convenience.

Premium Strata Pty Ltd: Suite 404, Level 4, 64-76 Kippax St, Surry Hills NSW 2010
Fax: (02) 9211 5642 **Email:** info@premiumstrata.com.au

Application Details:

Strata Plan

Address

Lot No Unit No:

Owners Details:

OWNER NAME(S)

Mr **Ms** **Miss** **Mrs** **Other**

First Name

Surname

Mr **Ms** **Miss** **Mrs** **Other**

First Name

Surname

Your Tenant Details:

Tenants Name

Contact

home **work** **mobile**

fax **email**

Mailing Address

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Managing Agent Details:

(If applicable)

Company Name

Phone Fax

Email

Term of Lease Commencement of Lease

Mailing Address

Address for Service of Notices¹:

1. Section 261 SSMA 2015 (NSW) permits an address for service of notices to be an Australian postal address or an electronic/email address.

Owner/Lessor:

Tenant/Lessee:

Australian Postal Address

OR

Electronic Address (including email)

I/we the owner(s) of Lot in Strata Plan No.
(Insert full names)

hereby specify and expressly consent to service of notices being sent as selected above

Signature of Owner

Signature of Owner